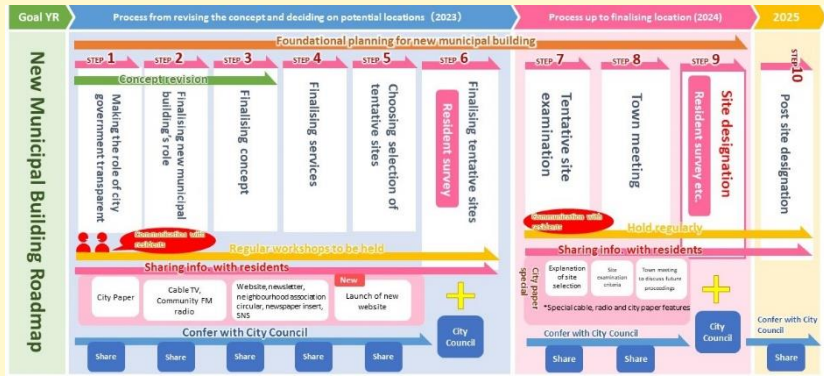


Workshop Information Sheet

A roadmap for the new municipal building construction

To date, resident workshops and surveys have been held in line with the 'New Municipal Building Construction Roadmap' in order to fully reach a consensus with residents on construction. The workshop proposed this time is to create the opportunity for those who may have found it difficult to take part previously (international residents, those with disabilities, and those with small children) the chance to share their opinions.



Minokamo City's role (STEP 1)

The first workshop was held (July 2023) under the theme of 'Minokamo City's role in a decade from now'. Participants have come up with what kind of new municipal building would be required based on the city's future role(s) since then.

Most common answers for the role of Minokamo City in 10 years time:

- ❗ To be at the core of creating a safe and peaceful city
- ❗ To be a city that supports harmonious existence between those of all ages, those with disabilities, and international residents.

Ex.

<p>1</p> <p>An administration that cares for and protects its residents</p> <p>Collaboration between the city and its residents / making voices heard / welfare / multi-cultural coexistence / discussion</p>	<p>2</p> <p>Unity among communities</p> <p>Neighborhood Associations / Town Planning Councils / Response to de-population / Town development awareness</p>	<p>3</p> <p>Creating a city that attracts people</p> <p>Children / young people / those seeking a challenge / culture and nature / population growth / energising local community / refuge / exchange</p>	<p>4</p> <p>Industrial Promotion</p> <p>Business / agriculture / local industries / increased tax revenue and employment</p>	<p>5</p> <p>Safety and Security</p> <p>Disaster prevention / Information distribution / Protecting and saving lives</p>	<p>6</p> <p>Frictionless living</p> <p>Promoting DX (digitalization) / transportation / collaboration / seamless administrative services</p>
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Deciding on the role and concept of the new municipal building (STEP 2 + 3)

The role of and concept for the new building was decided based on feedback from the second resident's workshop (September 2023), the results of a survey of 1,500 residents (November 2023), and interviews with city employees. Construction will continue to be carried out realise a municipal hall that is reliable, can adapt to an ever-changing future, and that provides peace of mind to the residents of Minokamo City.

concept
Municipal Building
Concept

Protecting **Peace of mind** in daily life

A new municipal building adaptable to the **Future**

8
Roles

- Peace of mind**
- 1 Accessible for everyone and seamless provision of services
 - 2 Can serve the young and old, international residents, those with disabilities, etc.
 - 3 A base for times of disaster Prepared for emergencies
 - 4 Strategies for work optimisation creating a rewarding workplace

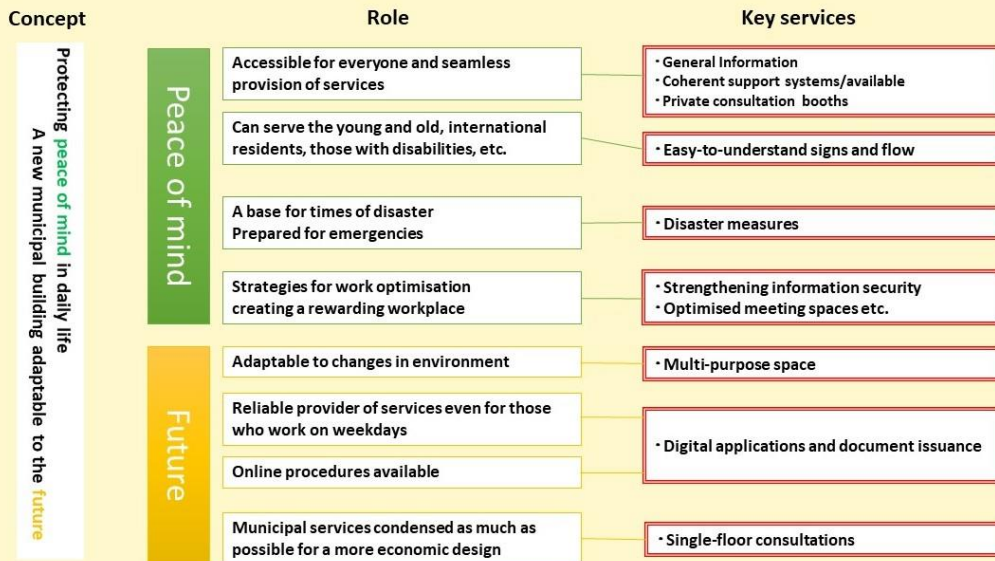
Future

- 5 Adaptable to changes in environment
- 6 Reliable provider of services even for those who work on weekdays
- 7 Online procedures available
- 8 Municipal services condensed as much as possible for a more economic design

Deciding on services to be provided (STEP 4)

Feedback from the 3rd residents workshop (December 2023), results of a 4,000 person survey (February 2024), opinions from city employees were gathered and analyzed in order to determine what services were seen as necessary from the perspective of city residents and employees for the new municipal building. The services that were most frequently answered as necessary were given high priority (importance) and designated as key services.

Role of new municipal building and key services



Excerpts of results related to services provided

Q. Select services you think are particularly important as services at the new municipal building.

*Services selected by 15% or more of all respondents

4,000 Residents (Top 10 responses)

1	General Information (One-stop service)	30.6 %
2	Easy-to-understand signs and flow	30.5 %
3	Support and systems available	27.3 %
4	Disaster Management Office	24.1 %
5	Initial evacuation shelter	21.9 %
6	Large car park (to be used during disaster)	21.9 %
7	Storage (emergency supplies, etc.)	21.5 %
8	Digital applications and document issuance	19.8 %
9	Single-floor consultations	18.4 %
10	Strengthening information security	15.6 %

Staff survey results (Top 9 responses)

* Services especially necessary for residents at the new municipal building

1	General Information (One-stop service)	44.8 %
2	Private consultation booths	39.3 %
3	Easy-to-understand signs, information touch panel	37.3 %
4	Conference rooms and meeting spaces	24.7 %
5	Digital applications and document issuance	23.4 %
6	Spacious toilet	21.4 %
7	Cafeteria, convenience store, etc.	18.8 %
8	Power outage measures (emergency power generation equipment, etc.)	15.9 %
9	Multi-purpose space	15.6 %

A workshop for those whose opinions have not been heard sufficiently in previous workshops (international residents, people with disabilities, and people with young children) will be held so that we can brainstorm together about what kind of municipal building you would like to see in Minokamo!



See below for the latest information on the new municipal building construction
<https://minokamochosha.jp>

Issued by: Minokamo City General Affairs Department
 New Municipal Building Construction Promotion Division



Everyone's New
Municipal Building
Portal site